



MANDKE HUMAN HAPPINESS FOUNDATION'S

# Smt. Sudhatai Mandke College

Affiliated to Savitribai Phule Pune University | Approved by Govt. Of Maharashtra  
ID. No. PU/PN/ASC/178-2002

47/8. Mandke Growth Centre, Paud Road, Near Paud Phata Flyover, Pune – 411038.

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## MECHANISMS OF INTERNAL ASSESSMENT

### Answer:

The entire process of internal assessment is followed rigorously, with utmost transparency and robustly. All the departments conduct regular tests. The assessed answer books with remarks are shown to the students in the classroom and necessary suggestions are given to the students. The performance of the students is also informed to their parents and the low performers encouraged performing well in the next tests. The Principal conducts faculty meetings and discuss the results in their subjects and actions that are required to improve passing percentage. The college notifies evaluation process and related documentation on the college web-site and notice boards. This includes distribution of marks, the criteria for allocation of term work marks, schedule of internal evaluation and university evaluation. The Continuous internal evaluation report of all the courses is displayed on the notice boards, all unit tests marks within a week after end of unit tests. The faculty members meetings are conducted periodically to review the evaluation process. At the end of each semester, The Principal verifies the internal marks for all the students. Final continuous internal evaluation (CIE) marks are displayed on the notice board, before uploading them in the University portal. The students can contact respective subject teachers in case of any discrepancy in the marks which shall be redressed immediately if found to be wrongly valued or entered.

Principal

