MANDKE HUMAN HAPPINESS FOUNDATION'S



# Smt. Sudhatai Mandke College

मांडके ह्युमन हॅपिनेस फाऊंडेशनचे श्रीमती सुधाताई मांडके महाविद्यालय NAAC ACCREDITED

Affiliated to Savitribai Phule Pune University - ID No. PU/PN/ASC/178-2002 Approved by AICTE - Permanent ID No. 1 - 44454519954 | DTE Code: 16260 Approved by Government of Maharashtra

47/8, Mandke Growth Centre, Paud Road, Next to Ideal Colony Metro Station, Pune - 411 038. Website: www.mandkecollege.net | Email: mandkecollege@gmail.com | Tel.: 99229 65506 / 95770 60606

# **Mandke College Data Privacy Policy**

At **Mandke College, Pune**, we value and respect your trust. Protecting the personal information of students, parents, and guardians is our priority. This Privacy Policy explains how we collect, use, and safeguard your data.

#### 1. Information We Collect

When you interact with Mandke College (through our website, admission forms, counselling registrations, or social media campaigns), we may collect:

- Student details (name, age, academic background, course preference).
- Parent/guardian details (name, contact number, email, address).
- Admission-related documents (marksheets, ID proof, certificates).
- Communication records (emails, calls, counselling forms).

### 2. How We Use Your Information

Your information is used strictly for:

- Admission guidance and counselling.
- Course enrolment and student record maintenance.
- Communicating updates on admission deadlines, events, and academic schedules.
- Providing information about scholarships, financial aid, and career opportunities.
- Improving our services and student support.

We do not sell, rent, or trade your personal data to third parties.

### 3. Data Security

- All personal data is stored securely in compliance with applicable laws.
- Access is restricted to authorized staff only.
- We use safeguards (digital and physical) to prevent unauthorized access, misuse, or disclosure.

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## 4. Sharing of Information

We may share limited information only with:

- Educational authorities (if legally required).
- Partner institutions or recruiters (with prior student/parent consent).
- Government bodies for statutory compliance.

# 5. Your Rights

You have the right to:

- Request access to the personal data we hold about you.
- Correct or update your information.
- Withdraw consent for promotional communication.
- Request deletion of your information (subject to legal requirements).

## 6. Policy Updates

Mandke College may update this policy from time to time. Any changes will be communicated via our website and notice boards.

### 7. Contact Us

For questions about this Privacy Policy or to exercise your data rights, please contact:

### Smt. Sudhatai Mandke College, Kothrud, Pune

Email: mandkecollege@gmail.com

Phone: +91- 9922965506